

# FAREHAM

## BOROUGH COUNCIL

### **Report to Planning Committee**

**Date**                    **16 January 2019**

**Report of:**           **Director of Finance and Resources**

**Subject:**             **ACTUAL REVENUE EXPENDITURE 2017/18**

#### **SUMMARY**

This report sets out for the information of Members details of the actual revenue expenditure for 2017/18 in respect of the services for which this Committee is responsible.

#### **RECOMMENDATION**

The Committee is asked to note the report.

## INTRODUCTION

1. The final accounts for the financial year for this Committee shows that the actual expenditure of £737,179 was £9,078 (1%) below the revised budget of £728,100 which was agreed by this Committee on 24 January 2018 and approved by Full Council in February 2018.
2. The actual totals of gross expenditure and income are set out in the table below.

	<b>Revised Budget 2017/18</b>	<b>Actual 2017/18</b>	<b>Variance 2017/18</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Employees	741,500	817,327	75,827
Transport	12,300	14,948	2,648
Supplies & Services	291,800	316,513	24,713
Third Party Payments	94,300	84,824	-9,476
Internal Recharges	159,500	165,130	5,630
<b>GROSS EXPENDITURE</b>	<b>1,299,400</b>	<b>1,398,742</b>	<b>99,342</b>
Other Income	-2,600	0	2,600
Fees & Charges	-568,700	-661,564	-92,864
<b>GROSS INCOME</b>	<b>-571,300</b>	<b>-661,564</b>	<b>-90,264</b>
<b>NET EXPENDITURE</b>	<b>728,100</b>	<b>737,178</b>	<b>9,078</b>

3. The main reasons for the variance is due to income being higher than anticipated by £90,264, in addition there was more than anticipated spend on employee costs of £75,827 mainly due to additional pension costs that are removed from the overall council position.
4. This was offset by the overspend on supplies and services £24,713, which was mainly due to the increased spend on legal costs and consultants for specialist advice on applications.
5. The number of applications submitted decreased from 1,288 for financial year 2016/17 to 1,264 for financial year 2017/18. The number of major applications increased from 17 in 2016/17 to 26 in 2017/18.
6. The actual net revenue expenditure for the year analysed over the main services heading is shown in the following table:-

	<b>Revised Budget 2017/18</b>	<b>Actual 2017/18</b>	<b>Variance 2017/18</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Processing Applications	183,200	177,312	-5,888
Planning Advice	233,100	240,417	7,317
Planning Enforcement	109,300	121,823	12,523
Planning Appeals	202,500	197,626	-4,874
	<b>728,100</b>	<b>737,178</b>	<b>9,078</b>

7. A detailed breakdown of the actual cost of the individual services is shown in Appendix A. The main variations which exceed £1,000 from the approved budgets are detailed below.

### **PROCESSING APPLICATIONS**

8. The service was underspent by just under £6,000. The main reason for variance was the increase in fee income from planning applications of over £87,000. There was an increase of 20% in the plan fee which took effect during January 2018.
9. In addition the employee budget was overspent by £61,000 mainly due to additional pension costs but also due to costs of advertising some vacant posts.
10. There was also an increase in specialist legal and consultant advice for some of the larger projects within the Borough.

### **PLANNING ADVICE**

11. The overall overspend for this service was just over £7,000. The main reason for this was an overspend in the employee budget due to pension costs.
12. There was additional income received from planning advice of over £5,000 to offset the increase in costs.

### **PLANNING ENFORCEMENT**

13. The overall overspend for this service was just over £13,000. The main reason for this was a change in the bad debt provision that was made during the year.

### **PLANNING APPEALS**

14. The overall underspend for this service was under £5,000. The main reason for this was an underspend of £8,000 mainly due to less spend on legal advice for appeals. This was offset by additional spend on pension costs of £3,000.

### **RISK ASSESSMENT**

15. There are no significant risk considerations in relation to this report

## **CONCLUSION**

16. The cost of the services provided by this Committee was £9,078 higher than anticipated when the revised budgets were prepared and the reasons for this are set out in this report.

### **Background Papers:**

### **Reference Papers:**

### **Enquiries:**

For further information on this report please contact Neil Wood (Ext 4506).

APPENDIX A

**PLANNING COMMITTEE**

**ACTUAL OF EXPENDITURE AND INCOME 2017/18**

	Revised Budget 2017/18 £	Actual 2017/18 £	Variance 2017/18 £
Processing Applications	183,200	177,312	-5,888
Planning Advice	233,100	240,417	7,317
Planning Enforcement	109,300	121,823	12,523
Planning Appeals	202,500	197,626	-4,874
<b>NET EXPENDITURE</b>	<b>728,100</b>	<b>737,179</b>	<b>9,078</b>

	Revised Budget 2017/18 £	Actual 2017/18 £	Variance 2017/18 £
<b><u>SUBJECTIVE ANALYSIS</u></b>			
Employees	741,500	817,327	75,827
Transport Expenditure	12,300	14,948	2,648
Supplies & Services	291,800	316,513	24,713
Third Party Payments	94,300	84,824	-9,476
Internal Recharges	159,500	165,130	5,630
<b>GROSS EXPENDITURE</b>	<b>1,299,400</b>	<b>1,398,742</b>	<b>99,342</b>
Other Income	-2,600	0	2,600
Fees & Charges	-568,700	-661,564	-92,864
<b>GROSS INCOME</b>	<b>-571,300</b>	<b>-661,564</b>	<b>-90,264</b>
<b>NET EXPENDITURE</b>	<b>728,100</b>	<b>737,178</b>	<b>9,078</b>

	Revised Budget 2017/18	Actual 2017/18	Variance 2017/18
<b><u>PROCESSING APPLICATIONS</u></b>	£	£	£
EMPLOYEES	423,800	484,373	60,573
TRANSPORT EXPENDITURE	7,700	10,480	2,780
SUPPLIES AND SERVICES	112,900	132,386	19,486
THIRD PARTY PAYMENTS	77,200	70,161	-7,039
INTERNAL RECHARGES	101,200	104,517	3,317
<b>GROSS EXPENDITURE</b>	<b>722,800</b>	<b>801,917</b>	<b>79,117</b>
OTHER INCOME	-2,600	0	2,600
FEEES AND CHARGES	-537,000	-624,604	-87,604
<b>GROSS INCOME</b>	<b>-539,600</b>	<b>-624,604</b>	<b>-85,004</b>
<b>NET EXPENDITURE</b>	<b>183,200</b>	<b>177,312</b>	<b>-5,888</b>

	Revised Budget 2017/18	Actual 2017/18	Variance 2017/18
<b><u>PLANNING ADVICE</u></b>	£	£	£
EMPLOYEES	211,900	224,569	12,669
TRANSPORT EXPENDITURE	2,100	1,799	-301
SUPPLIES AND SERVICES	2,000	1,926	-74
THIRD PARTY PAYMENTS	12,000	10,864	-1,136
INTERNAL RECHARGES	36,800	38,173	1,373
<b>GROSS EXPENDITURE</b>	<b>245,600</b>	<b>277,331</b>	<b>12,531</b>
FEEES AND CHARGES	-31,700	-36,914	-5,214
<b>GROSS INCOME</b>	<b>-31,700</b>	<b>-36,914</b>	<b>-5,214</b>
<b>NET EXPENDITURE</b>	<b>233,100</b>	<b>240,417</b>	<b>7,317</b>

	Revised Budget 2017/18	Actual 2017/18	Variance 2017/18
<b><u>PLANNING ENFORCEMENT</u></b>	£	£	£
EMPLOYEES	81,800	81,842	42
TRANSPORT EXPENDITURE	2,500	2,439	-61
SUPPLIES AND SERVICES	3,000	16,156	13,156
THIRD PARTY PAYMENTS	5,100	3,800	-1,300
INTERNAL RECHARGES	16,900	17,631	731
<b>GROSS EXPENDITURE</b>	<b>109,300</b>	<b>121,868</b>	<b>12,568</b>
FEES AND CHARGES	0	-45	-45
<b>GROSS INCOME</b>	<b>0</b>	<b>-45</b>	<b>-45</b>
<b>NET EXPENDITURE</b>	<b>109,300</b>	<b>121,823</b>	<b>12,523</b>

	Revised Budget 2017/18	Actual 2017/18	Variance 2017/18
<b><u>PLANNING APPEALS</u></b>	£	£	£
EMPLOYEES	24,000	26,543	2,543
TRANSPORT EXPENDITURE	0	229	229
SUPPLIES AND SERVICES	173,900	166,044	-7,856
INTERNAL RECHARGES	4,600	4,810	210
<b>GROSS EXPENDITURE</b>	<b>202,500</b>	<b>197,626</b>	<b>-4,874</b>
<b>NET EXPENDITURE</b>	<b>202,500</b>	<b>197,626</b>	<b>-4,874</b>
<b>TOTAL PLANNING COMMITTEE</b>	<b>728,100</b>	<b>737,178</b>	<b>9,078</b>